

TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – OCTOBER 5, 2016 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - 27 E. FRONTAGE ROAD
PLEASE SILENCE ALL ELECTRONIC DEVICES DURING MEETING
THANK YOU.

(The Town of Edgewood Council is pleased to have residents of the community take time to attend Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared. Public comments may not be disruptive or harassing, and all persons are expected to maintain respect and decorum. Accordingly, rude, slanderous, or abusive comments and/or boisterous behavior will not be permitted. Written comments are welcomed and should be given to the Clerk-Treasurer prior to the start of the meeting).

- **CALL TO ORDER.**
- **PLEDGE OF ALLEGIANCE.**

1. **APPROVAL OF AGENDA.**
2. **APPROVAL OF CONSENT AGENDA.**
 - A. Approval of the Draft Regular Council Meeting Minutes of September 21, 2016
 - B. Acknowledge Receipt of the Planning & Zoning Commission Meeting Minutes of September 19, 2016
 - C. Acknowledge Receipt of the Planning & Zoning Commission Meeting of September 6, 2016
3. **MATTERS FROM THE MAYOR.**
 - A. Wastewater Plant Expenses
4. **MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.**
5. **MATTERS FROM THE MUNICIPAL JUDGE**
 - A. Judge White will present his report for the month of September
6. **MATTERS FROM STAFF**
 - A. Resolution and Ordinance Books for the Governing Body. Presented by Rebecca Sanchez
7. **ADOPTION OF MEDICAL CENTER RD AS A MUNICIPALLY MAINTAINED RD.**
8. **RESOLUTION NO 2016-18 TO RESIND RESOLUTION 2009-11**
9. **PUBLIC COMMENTS OF GENERAL MATTERS. Limit to 2 minutes per person.**
10. **MATTERS FROM THE CLERK/TREASURER.**
 - A. Capital Outlay Funds Frozen
 - B. Trestle Bridge Funding Update
11. **ANNOUNCEMENTS and/or CALENDAR REVIEW.**
 - A. Regular Council Meeting – October 5, 2016 @ 6:30 P.M.
 - B. Regular Council Meeting – October 19, 2016 @ 6:30 P.M.

- C. NOTE: Town Hall offices will be closed on Monday October 10th, 2016 in Observance of Columbus Day
- D. Parliamentary Procedure training on October 17th at 4:00 p.m. for the Town of Edgewood Governing Body and Planning and Zoning Commission Members
- E. Discussion of a possible meeting date for a joint Town Council and P & Z Commission Workshop on the Subdivision Ordinance

12. FUTURE AGENDA ITEMS.

- A. Adoption of the Wastewater Reclamation Facility PER on the next Regular Council Meeting of October 19th, 2016
- B. Eric Lujan, Chief Deputy County Treasurer will present on Santa Fe County's Property Tax Outreach Program on the next Regular Council Meeting of October 19th, 2016
- C. Quarterly Budget Review

13. ADJOURN.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 1911 Historic Route 66, at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Town Clerk at (505)286-4518, or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. **The complete council packet may be viewed on the web, visit www.edgewood-nm.gov click on Agendas & Minutes.**

MINUTES
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – September 21, 2016 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD

• **CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: Sherry Abraham, Rita Loy Simmons, and Chuck Ring

Also Present: Clerk/Treasurer Juan Torres, Deputy Clerk Carla Salazar, and Rebecca Sanchez

• **PLEDGE OF ALLEGIANCE.**

1. APPROVAL OF AGENDA.

MOTION: Councilor Ring made a motion to approve the Agenda.

Councilor Abraham seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

2. APPROVAL OF CONSENT AGENDA.

A. Approval of the Draft Regular Council Meeting Minutes of September 7, 2016

B. Acknowledge Receipt of the Draft Planning & Zoning Commission Meeting Minutes of September 6, 2016

C. Acknowledge Receipt of the Draft Library Board Meeting Minutes and Library Report for the month of August 2016

D. Acknowledge Receipt of the Draft Parks & Recreation Committee Meeting Minutes for the month August 2016.

Councilor Abraham noted that we had listed acknowledgement of the Parks and Recreation Committee Minutes for the month of August 2016 but there was no meeting in August due to lack of a quorum. Councilor Simmons noted a spelling error in the Draft Planning & Zoning Minutes of September 6, 2016 on Item 5B (shuld/should). Councilor Abraham had a question about the Draft Planning & Zoning Minutes of September 6, 2016. On Item 5B she noted a mention was made that commissioners made suggestions for possible criteria and priorities on the paving list. She would like some clarification on what those suggestions were and by whom they were made.

MOTION: Councilor Abraham made a motion to approve the Consent Agenda, with the removal of Item B and Item D

Councilor Ring seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

3. SPEAKERS.

A. Yvonne Chicoine

Mrs. Chicoine stated that she is a candidate for District Attorney running on a message of "Restoring Respect for the Rule of Law". She stated she would do three things; Make prosecutorial decisions based on established law and admissible evidence; Apply the law

fairly and consistently; and reject selective law enforcement. She wants our Criminal Justice System to serve five values: criminal conduct is unacceptable, people need to be safe, we must deter criminal conduct, we should be giving those who have difficulties or addictions the opportunity for rehabilitation and recovery and victims of crime have a right to reparations and restitution. She also spoke about the importance of effectively prosecuting misdemeanor crimes to prevent future felonies. Finally, she spoke about her background and experience.

B. Matthew McQueen

Mr. McQueen, New Mexico Representative from District 50 mentioned that he was running for reelection but that was not his reason for speaking to us tonight. He told us what area district 50 encompassed and stated he wanted to speak about two things, one being Capital Outlay and the other about what he could do for us. He brought a report showing what allocations he personally has made in the last two sessions. He spoke about his desire to make the Capital Outlay process open and transparent. He mentioned there was never enough money to everything that needed to be done. **At this point at 6:56 PM, Councilor John Abrams joined the proceedings** Mr. McQueen asked if there was anything we needed from him and passed out his contact information. He then stood for questions from the Councilors.

C. Andy Dickson

Mr. Dickson is a representative of the Vulcan Electronic Anti-Scale System that is an eco-friendly solution against scale and rust. His background and experience is in the water treatment industry. Mr. Dickson spoke about the effectiveness of the Vulcan system vs. water softeners. He also spoke about the success of this system in Moriarty. He then spoke about how the Vulcan system process worked. He is the only Vulcan dealer in the East Mountain. Mr. Dickson then answered questions from the Mayor and Council and left behind his contact information.

4. **MATTERS FROM THE MAYOR.**

A. Reappointment of two current Board Members to the Parks and Recreation Advisory Committee.

Mayor Bassett asked that Al Humble and Roxanne Carpenter be reappointed to the Edgewood Parks and Recreation Advisory Board

MOTION: Councilor Abraham made a motion to approve the reappointment of Al Humble and Roxanne Carpenter to the Edgewood Parks and Recreation Advisory Board

Councilor Abrams seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

B. Walmart Update

Mayor Bassett stated that the repainting at Walmart has started.

C. Attorney Discussion.

In response to Councilor Abraham noting at the last regular council meeting that we had a resolution (Resolution No. 2009-11, A Resolution Mandating the Attendance of the Town of Edgewood's Attorney at Regular Council Meetings) requiring the attendance of the Town's Attorney at one council meeting a month, Mayor Bassett brought forth for discussion whether or not we should rescind that resolution. Mayor Bassett presented council with a spreadsheet showing past spending on attorney fees vs. current spending for a six-month period. He then asked for comments from Council.

Councilor Abraham wanted it noted that we had a resolution that was not being followed and stated either we had to change the resolution or follow it. Mayor Bassett would like to propose to rescind the Resolution with the caveat that anytime council thought they would like an attorney present they could request one be present. He would just like to use common sense. Councilor Simmons made mention of all the lawsuits we had last year. Would caution us to be circumspect in just dismissing this resolution. Mayor Bassett pointed out if an issue came up at a council meeting where an attorney was not present we could table it until the next meeting. He stated the resolution forced us to spend money we do not have. Councilor Ring would like to make it so that we did not have to spend money needlessly. Councilor Abrams spoke about the time the resolution was originally passed and stated he thought that time has passed. He stated it was time to review it and does not believe we need an attorney here all the time or even once a month. He would like to see it rescinded or modified. Mayor Bassett stated once again that he does not believe we need a resolution to say we will use an attorney as needed and would like to come back with a resolution to rescind Resolution No. 2009-11 at the next council meeting

D. Amending the Subdivision Ordinance Discussion

Mayor Bassett would like to schedule some time with the councilors to talk about amending the subdivision ordinance and the minor subdivision. Mayor Bassett passed out a handout for consideration that listed all the issues he has with the Ordinance. He proposes a joint workshop with the P & Z Commissioners so the council can hear from the commissioners what their concerns are and vice versa. Councilor Abraham stated she would like an attorney present at any joint workshop.

Mayor Bassett asked for the availability of the councilors and asked for some dates to consider. He proceeded to state there was another possible joint meeting with the P & Z Commissioners on Parliamentary Procedures that is tentatively scheduled for October 17th from 4:00 p.m. to 6:00 p.m. and asked if there was any interest in that. He does not think that should be the same night for a workshop on the Subdivision Discussion.

Councilor Ring, Councilor Simmons and Mayor Bassett then had a short discussion on subdivisions and serial (or minor) subdivisions

Councilor Abraham stated she did not think a meeting on the Subdivision Ordinance could or should be had on the same night as Parliamentary Procedures Training. Mayor Bassett agreed. Mayor Bassett asked if the Councilors could attend Parliamentary Procedure Training on the 17th. All but Councilor Abrams stated they could attend.

On a side note, Councilor Abraham made note of the fact that someone from the development community should be serving on the Planning and Zoning Impact Fee Committee

E. Update on the Mayors Summit

Mayor Bassett reported on the Mayors Summit and said that basically they heard from a number of State of New Mexico Department Heads who reported on the State of the State and nothing reported was positive.

A question was asked about the loan we have for new municipal buildings – Mr. Torres clarified what the loan could be used for.

F. NM344 Church Road Update

Mayor Bassett gave an update on the timeline

G. Employee Recognition.

Mayor Bassett recognized Mrs. Bonnie Pettee for receiving a certificate from the New Mexico League of Zoning Officials naming her a Certified Zoning Official.

5. MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.

Councilor Ring reminded us about the five bond issues on the Santa Fe County ballot.

Councilor Ring also spoke about the Trestle Bridge being moved to the area around Bachelor Draw and thanked the family of Don & Mary Huston for donating the bridge to the Town.

Councilor Abraham had no announcements

Councilor Abrams spoke about a request for a traffic study on Horton Road but realized we might have to wait until we gather a list of additional streets to do a traffic study on.

Councilor Abrams spoke to Representative McQueen about his problem with how the State Legislature doles out appropriations

Councilor Simmons had no announcements

6. WATER RECLAMATION FACILITY PRELIMINARY ENGINEERING REPORT (P.E.R.) DISCUSSION.

Mr. Tappan J. Mahoney, PE with Dennis Engineering Company and Ms. Ege Richardson, PhD, PE presented a Water Reclamation Facility Preliminary Engineering Report in a PowerPoint Presentation. Mr. Mahoney spoke about the Project Need, Existing Wastewater Service Area and the Proposed Future Service Area. Ms. Richardson then covered the Design Basis, Treatment Alternatives, Disposal Alternatives, Use of Existing Facilities, Key Components for a New Water Reclamation

Facility, Preliminary Opinion of Capital Costs for a Water Reclamation Facility and the Preliminary Opinion of O & M Costs for a Water Reclamation Facility. Mr. Mahoney then covered the Proposed Project Schedule (including Phasing) and the Next Steps. During the presentation Mr. Mahoney and Ms. Ege both stated that of the two preferred Treatment Alternatives, they recommended construction of a new Water Reclamation Facility with a different technology, that being AeroMod SEQUOX. Finally, during and after the presentation, the councilors and Mayor Bassett had some questions about the PER, which Mr. Mahoney and Ms. Ege answered.

After the presentation a one-sheet was passed out showing salaries for Wastewater Operators around the state. There was also some discussion that we could manage our own system

Mayor Bassett and Mr. Mahoney noted that no action would be taken tonight and the councilors could continue to review the PER, ask questions and pose comments. Mayor Bassett noted that an item would be placed on the agenda of the 19th for approval of the PER.

7. **PUBLIC HEARING.**

Quasi-Judicial Procedure: Certification that Public Notice of this Meeting has been posted as required: Juan Torres verified notices were posted as required.

This case is being heard under provisions required by the New Mexico Court of Appeals intended to protect the rights of all parties and their witnesses and the swearing in of all parties giving testimony. The affected parties will have the right to cross-examine persons giving testimony. Confirmation of no conflict of interest or ex-parte communication.

Councilor Simmons stated she had no conflict of interest or ex-parte communication. Councilor Abrams stated he had no ex-parte communication or conflict of interest. Councilor Abraham stated she had no ex-parte communication or conflict of interest. Councilor Ring stated he had no conflict of interest or ex-parte communication. Mayor Bassett affirmed he had no conflict of interest or ex-parte communication in this matter.

A. Ordinance 2016-06, Adoption of New Speed Limits on Various Roads.

Mayor Bassett put forth the adoption of New Speed Limits on Various Roads in the Town of Edgewood and then read the list of new proposed speeds. Mayor Bassett passed out an email of comments he received from Clark McDuell and stated that he responded to his email.

MOTION: Councilor Simmons made a motion to adopt Ordinance 2016-06, Adoption of New Speed Limits on Various Roads.
Councilor Abrams seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

8. WATER TRUST BOARD RESOLUTION NO. 2016-17.

Mr. Torres presented a resolution required to apply for a Water Trust board Grant

MOTION: Councilor Simmons made a motion to adopt Resolution 2016-16, A Resolution to Apply for Funding from the Water Trust Board.

Councilor Abrams seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

9. TOWN OF EDGEWOOD POLICE REPORT – Chief Crow.

A. Police Report and Animal Control Report for the month of August 2016.

Chief Crow presented the Town of Edgewood Police Report for the month of August. He listed the number of dispatch activities and their classifications. He also stated he is two officers down. He then presented the Animal Control Report for the month of August.

Chief Crow stated he had some other items to go over: 1.) He talked about the success of Woofstock; 2.) He mentioned a longtime volunteer with the Animal Welfare Committee Susan Simons has resigned from her position and 3.) He is looking to see how other agencies interact with local Neighborhood Watch organizations and 4.) He presented Councilor Ring with a Certificate of Appreciation to thank him for his donation to Woofstock, which he did after the expected funding from a grant fell through.

Councilor Simmons requested a letter of thanks be sent to Susan Simons for her time serving on the Animal Welfare Committee.

MOTION: Councilor Abrams made a motion to approve the Police Report for the month of August, 2016

Councilor Simmons seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

10. PUBLIC COMMENTS OF GENERAL MATTERS. Limit to 2 minutes per person.

Linda Burke from the Edgewood Chamber of Commerce invited all to the next two chamber functions; their Autumn Mixer on September 2nd at the Hug-A-Horse Thrift Shop and their Busting Clays Fundraising Event at Founders Ranch on October 22nd. She reported she had a meeting with Town personnel on ways the Chamber can support the community. She spoke about activities they are planning to make available to the youth in the community. She stated the chamber would like to be a conduit for the dissemination of information about happenings in the community.

11. MATTERS FROM THE CLERK/TREASURER.

A. Personnel Ordinance Discussion

Mr. Torres stated there were some revisions working but he would like to make a recommendation to do away with the Personnel Policy as an ordinance and make it a policy. Some of the changes in the work are to get rid of disparities between employees The Councilors and the Mayor seemed amenable to that change

B. Letter from Department of Finance (DFA) Discussion

Mr. Torres said DFA did approve the final budget with some changes but there was a note to be careful of the depletion of the General Fund. He stated we do need to find a way to diversify our revenue stream. Councilor Simmons made mention of the fact that Edgewood has no audit findings in the last two reporting years.

C. Reminder of Upcoming Quarterly Budget Review and Revisions Meeting

Mr. Torres stated the Upcoming Quarterly Budget Review and Revisions Meeting would be held during the regular council meeting of October 19th, 2016

12. APPROVAL OF THE FINANCIAL REPORT FOR THE MONTH OF JULY 2016.

Mr. Torres made mention of the GRT Distribution. He mentioned we were down \$125,000.00 over this time last year and cautioned we might have to make budget adjustments to make sure we do not overspend.

MOTION: Councilor Ring moved that we accept the Financial Report for the Month of July 2016. Councilor Simmons seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

13. ANNOUNCEMENTS and/or CALENDAR REVIEW.

A. Regular Council Meeting – October 5, 2016 @ 6:30 P.M.

B. Regular Council Meeting – October 19, 2016 @ 6:30 P.M.

NOTE: The Town Hall offices will be closed on Monday October 10th, 2016 in Observance of Columbus Day

14. FUTURE AGENDA ITEMS.

Item to approval of the PER on the regular council meeting of October 19th, 2016

Item to rescind resolution No. 2009-11, A Resolution Mandating the Attendance of the Town of Edgewood's Attorney at the regular council meetings of October 5th, 2016

15. ADJOURN.

MOTION: Councilor Simmons made a motion to adjourn the meeting of September 21, 2016. Councilor Abrams seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

Mayor Bassett adjourned the meeting of September 21, 2016 at 10:00 p.m.

PASSED, APPROVED AND ADOPTED THIS 5th day of OCTOBER, 2016

John Bassett, Mayor

ATTEST:

Juan Torres, Clerk/Treasurer

**MINUTES
TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION MEETING
SEPTEMBER 19, 2016 AT 6:00 PM
EDGEWOOD COMMUNITY CENTER
27 E. FRONTAGE ROAD, EDGEWOOD, NM 87015**

1. CALL TO ORDER & ROLL CALL

Chairman Dan Thompson called the meeting to order at 6:25 pm and asked for Roll Call.
Commissioners present were: Cheryl Huppertz, Garry Bryant and Dan Thompson.
Also present were Larry Sullivan, Planning Administrator, and Bonnie Pettee, Planning Assistant.

2. APPROVAL OF AGENDA

MOTION: Commissioner Huppertz made a motion to approve the agenda for the September 19, 2016 meeting. Commissioner Bryant seconded the motion.

VOTE: All Commissioners present voted aye. Motion carried.

3. APPROVAL OF MINUTES:

A. Draft Planning & Zoning Commission Meeting Minutes of September 6, 2016

MOTION: Commissioner Huppertz made a motion to approve the Minutes of the September 6, 2016 meeting as presented. Commissioner Bryant seconded the motion.

VOTE: All Commissioners present voted aye. Motion carried.

4. PUBLIC COMMENTS

There were none.

5. PUBLIC HEARING.

Quasi-judicial Procedure: Certification that Public Notice of this meeting has been posted as required:

Ms. Pettee confirmed the Public Notice had been posted as required.

This case is being heard under provisions required by the New Mexico Court of Appeals intended to protect the rights of all parties and their witnesses and to cross-examine persons giving testimony.

Confirmation of no conflict of interest or ex-parte communication.

Commissioner Huppertz confirmed she had no conflict of interest or ex-parte communication.

Commissioner Bryant confirmed he had no conflict of interest or ex-parte communication.

Chairman Dan Thompson confirmed he had no conflict of interest or ex-parte communication.

- A. The applicant is seeking a Conditional Use Permit for short term rentals at the home located on 7.5 acres located at 506 Dinkle Road, Tract B as shown on Land Division of a portion of the lands of Donald E & Mary E. Huston, being located in the portions of Sections 14,23, &24, T10N, R7E, N,M,P,M, Town of Edgewood, Santa Fe County, NM 87015.

Larry & Dorothy Miller, applicant, and Larry Sullivan, Planning Administrator were sworn in for testimony.

Mr. Sullivan stated that staff will recommend approve of the Conditional Use as the staff analysis will show. He suggested the applicants present their narrative first.

Mr. Miller stated the house on the subject property was previously owned by Dorothy Millers parents. The Millers purchased the house after the parent's death. They would like to use the property for short term rentals, weekends mostly. They are not interested in providing meals or allowing alcohol on the premises.

Mr. Sullivan asked if they had abandoned the idea of using the shop for classes or events.

Mr. Miller replied they had not abandoned the idea. They were just focusing on getting the house ready.

Mrs. Miller explained the house was built is two sections, so as to provide a separate area for a care taker, if needed. This would allow them to have two separate rental units.

Commissioner Huppertz expressed her delight in the use and felt it would be successful.

Mr. Sullivan explained the Conditional Use is based on the guidelines stated in the Town of Edgewood Zoning Ordinance. He read the Guidelines and the Staff Analysis.

Chairman Thompson inquired if provisions had been made or are needed for smokers. Mrs. Miller indicated no smoking would be allowed in the house, but would be allowed on the hard-surfaced patio.

Mr. Sullivan read the list of conditions for approval contained in the staff report and the additional suggested conditions.

Commissioner Huppertz questioned the condition regarding the trash pickup time. She stated most services pick up early, so after 9:00 am might become a problem.

Commissioner Bryant inquired about the maximum limit of people on the property at one time. He explained if one would have a small wedding, it could easily exceed 60 guests. He added, people can have more than that at their house for a party.

Mr. Sullivan inquired whether the applicants understood that the limit of 60 guests had been suggested in the application by the 15 parking spaces set aside for that purpose. Applicants indicated the site would support more parking and if gatherings would attract more than 60 people, they would insist on some kind of on-site traffic management.

Mr. Sullivan spoke about a "compliance" memorandum the applicant would be expected to write to indicate how the conditions would be satisfied. He stated that it should be changed to increase the number of guests to 120 and to add that the parking will be managed.

MOTION: Commissioner Bryant made a motion to approve the request for Conditional Use at 506 Dinkle Road, Edgewood, NM with the conditions listed in the staff report, the changes to Items #8 & #9 and the extra 5 suggested at the meeting. Commissioner Huppertz seconded the motion.

VOTE: Commissioner Huppertz voted aye. Commissioner Bryant voted aye. Chairman Thompson voted aye. Motion carried.

- B. Continuation of Public Hearing for request for approval of a Minor Subdivision consisting of 2 lots, located at 29 Woods End Road, Woods End Ranch, being tract P-5-A-2, Section 21, T10N, R7E, N.M.P.M., Town of Edgewood, Santa Fe County.

Ms. Pettee was sworn in for testimony. She stated the staff had received a letter from Mr. Oden, agent for Woods End Ranch, requesting that the Public Hearing be tabled again until October 17, 2016.

Commissioner Huppertz inquired why he was not ready tonight.

Mr. Sullivan stated he was not sure, but he thought Mr. Pillars was waiting to see how the other application was resolved.

MOTION: Commissioner Huppertz made a motion to table the request for a Minor Subdivision located at 29 Woods End Road, Edgewood, NM until October 17, 2016 meeting. Commissioner Bryant seconded the motion.

VOTE: All Commissioners present voted aye. Motion carried.

Mayor Bassett arrived at this time.

6. WORKSHOP

A. Amendments to the Zoning Ordinance – District Standards

A discussion followed regarding the different options available to address the concerns of the maximum building heights for the District Standards portion of the Zoning Ordinance.

The Commissioners agreed that Mr. Sullivan could draw up a proposal of options to present to the Commissioners at the next meeting.

B. Road Standards & Paving Priority List

Mr. Sullivan stated that tonight the Commissioners would need to suggest some roads for preliminary paving priorities based on traffic and conditions.

Ms. Pettee presented a draft of the new road map for the Town.

Some preliminary suggestions made were. Commissioner Huppertz suggested East Church Street- Quail to Williams Ranch Road. Commissioner Bryant suggested the full extension of Cactus Road. Ms. Pettee suggested Horton Road -Venus to Hill Ranch Road and Mr. Sullivan suggested Horton Rd.– south from Dinkle to Camino Coyote.

Mr. Sullivan stated that staff would analyze the suggested roads to see if they qualify to be on the priority list. He added other issues to be included are: which roads need trails, what types of surface they require, viewing distances from corners and possible acquisition of rights-of-way for trails and such. Mr. Sullivan continued that another consideration would be to follow the waste water lines in order to accommodate new businesses.

7. MATTERS FROM THE CHAIR AND COMMISSION MEMBERS

There was nothing brought forward by the Commissioners.

8. MATTERS FROM STAFF

Larry Sullivan asked if the Commissioners would be interested in Parliamentary Procedures Training. There is a good source for such training and they would be willing to come to Edgewood. He also inquired if there was still interest in a joint meeting with Council to discuss some of the issues the Commission has been working on.

Mayor Bassett addressed the Commissioners. He spoke regarding the joint meetings have been done before. He thought it would be a great opportunity to discuss items and seek direction from the Council members.

Mr. Sullivan gave a brief summary of the Appeal for Woodline Drive that was heard at Council on the 7th of September. He explained that Council remanded it back to the Planning Commission. The case will be heard on October 3, 2016.

9. CALENDAR UPDATE AND FUTURE AGENDA ITEMS.

- A. Next Commission Meeting – October 3, 2016
1. Woodline Drive - 3 lot subdivision
 2. Conditional Use – K1-12 Charter School

Mr. Sullivan explained the Conditional Use that will be at the next meeting and talked briefly about the issues at hand.

10. ADJOURN.

MOTION: Commissioner Huppertz made a motion to adjourn tonight's meeting. Commissioner Bryant seconded the motion.

VOTE: All Commissioners present voted aye. Motion carried.

Chairman Dan Thompson adjourned the meeting of September 19, 2016 at 8:50 pm.

PASSED, APPROVED AND ADOPTED this 3rd day of OCTOBER.

Dan Thompson, Chairman

ATTEST:

Garry Bryant, Secretary

**DRAFT MINUTES
TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION MEETING
SEPTEMBER 6, 2016 AT 6:00 PM
EDGEWOOD COMMUNITY CENTER
27 E. FRONTAGE ROAD, EDGEWOOD, NM 87015**

1. CALL TO ORDER & ROLL CALL

Chairman Dan Thompson called the meeting to order at 6:03 pm and asked for Roll Call. Commissioners present were: Garry Bryant, Cheryl Huppertz and Dan Thompson. Also present were: John Bassett, Mayor; Larry Sullivan, Planning Administrator, and Bonnie Pettee, Planning Assistant.

2. APPROVAL OF AGENDA

MOTION: Commissioner Huppertz made a motion to approve the agenda as presented for the September 6, 2017 meeting. Commissioner Bryant seconded the motion.

VOTE: All Commissioners present voted aye. Motion carried.

3. APPROVAL OF MINUTES:

A. Draft Planning & Zoning Commission Meeting Minutes of August 1, 2016

MOTION: Commissioner Bryant made a motion to approve the minutes of the August 1, 2016 meeting. Chairman Thompson seconded the motion.

VOTE: Chairman Thompson and Commissioner Bryant voted aye. Commissioner Huppertz abstained as she was not at the meeting of August 1, 2016. Motion carried.

B. Draft Planning & Zoning Commission Meeting Minutes of August 22, 2016

MOTION: Commissioner Huppertz made a motion to approve the minutes of the August 22, 2016 meeting. Commissioner Bryant seconded the motion.

VOTE: All Commissioner present voted aye. Motion carried.

4. PUBLIC COMMENTS

There were none.

5. WORKSHOP

A. Amendments to the Zoning Ordinance – District Standards/ with Renee Nix

Renee Nix, Santa Fe County Fire Inspector, was invited to speak to the Commissioners regarding building heights and restrictions. She noted there were no height restrictions listed in the Fire Code. The Fire Department would evaluate each building on a case by case basis. Their approach to a burning building would be on the easiest side. She spoke about turnarounds, driveway access with private gates, and fire hydrants.

B. Road Standards & Paving Priority List - with Norton Henninger

Norton Henninger, Road Supervisor, addressed the Commissioners regarding road standards. He proposed a change to require all new roads be paved and explained how it would be beneficial to the town. Mr. Henninger presented a sample of road standards from another community that he felt could be a guide for Edgewood. He suggested that E. Church Street and Steeplechase should be priorities for Town road improvements.

Mayor Bassett reminded the Commissioners that they had been given a copy of Road Paving Recommendations from a former PZ Commission based on Resolution 2012 -01. They really just need to update that and add some roads to the priority list.

Roger Holden spoke about integrating trails into the road standards. He noted that trails would help sell our community and provide access to open spaces.

Some suggestions were made by Commissioners for possible criteria and priorities on the paving list.

6. MATTERS FROM THE CHAIR AND COMMISSION MEMBERS

Chairman Thompson said he would like for the discussion on roads and the priority list to be continued next meeting. He asked if staff would add it to the September 19th agenda.

Commissioner Huppertz added she would like to finish the Height Restrictions discussion at the next meeting.

7. MATTERS FROM STAFF

Larry Sullivan stated two applications for Conditional Use had been recently received. One will be heard next meeting. He would like to send the Commissioners some information about Conditional Uses and their purpose prior to the next meeting.

He also stated he would like to complete the Road definitions and priorities by the October 3rd meeting.

8. CALENDAR UPDATE AND FUTURE AGENDA ITEMS.

A. Next Commission Meeting – September 19, 2016

- Conditional Use – 506 Dinkle Road
- Road Priority List
- Height Restrictions

9. ADJOURN.

MOTION: Commissioner Bryant made a motion to adjourn tonight's meeting.
Commissioner Huppertz seconded the motion.

VOTE: All Commissioners present voted aye. Motion carried.

Chairman Thompson adjourned the meeting of September 6, 2016 at 8:10 pm.

PASSED, APPROVED AND ADOPTED on this 19th day of SEPTEMBER, 2016.

Dan Thompson, Chairman

ATTEST:

Garry Bryant, Secretary

WASTEWATER TREATMENT PLAN COSTS YEAR IN REVIEW (BY MONTH)		
Date	O & M	Additional Services
23-Sep-15	\$16,730.00	\$201.50
	\$1,338.40	\$90.65
	\$18,068.40	\$292.15
21-Oct-15	\$16,730.00	\$4,426.04
	\$1,338.40	\$442.60
	\$18,068.40	\$4,868.64
11/25/2015	\$16,730.00	\$3,954.55
	\$1,338.40	\$395.46
	\$18,068.40	\$4,350.01
12/22/2015	\$16,730.00	\$6,403.87
	\$1,338.40	\$640.39
	\$18,068.40	\$7,044.26
1/19/2016	\$16,730.00	\$1,004.75
	\$1,338.40	\$100.48
	\$18,068.40	\$1,105.23
2/19/2016	\$14,550.00	\$3,846.30
	\$1,164.00	\$384.63
	\$15,714.00	\$4,230.93
3/30/2016	\$15,705.23	\$323.78
	\$1,256.42	\$32.38
	-\$1,155.23	\$1,155.23
	\$15,806.42	\$1,511.39
4/26/2016	\$14,550.00	\$4,062.66
	\$1,164.00	\$406.27
	\$15,714.00	\$4,468.93
5/20/2016	\$14,550.00	\$3,619.55
	\$1,164.00	\$561.96
	\$15,714.00	\$4,181.51
6/5/2016	\$14,550.00	\$225.10
	\$1,164.00	\$22.51
	\$15,714.00	\$247.61
7/19/2016	\$14,550.00	\$3,845.04
	\$1,164.00	\$384.50
	\$15,714.00	\$4,229.54
8/22/2016	\$14,550.00	\$16,306.31
	\$1,164.00	\$1,630.63
	\$15,714.00	\$17,936.94

YEAR LONG TOTALS	O & M	Additional Services
	\$200,432.42	\$54,467.14

ESTIMATED TOTALS FOR A 12 MONTH PERIOD WITH TOWN OF EDGEWOOD OPERATORS		
	Employees	Additional Services
Level IV @ 25.00/hr	\$52,000.00	\$60,000.00
+ Benefits (@30%)	\$15,600.00	
+ Overtime (@10%)	\$5,200.00	
Level IV @ 16.00/hr	\$33,280.00	
+ Benefits (@30%)	\$9,984.00	
+ Overtime (@10%)	\$3,328.00	
TOTALS:	\$119,392.00	\$60,000.00

Neither of the totals include the cost of the membranes or any utility costs

The "Town Run" estimated totals do not include vehicle and/or transportation costs, or the cost of miscellaneous tools and supplies

Fine Fee Summary

From 09/01/2016 12:00 AM to 09/30/2016 11:59 PM
All Case Types and Sub-Types
All Clerks

Receipts**Case Payment**

Correction Fee	1,228.00
Court Automation Fee	366.00
DWI Prevention	71.20
Fine	3,230.64
Judicial Education Fee	186.00

Subtotal:	5,081.84
-----------	----------

Total Receipts:	5,081.84
------------------------	----------

Report Total:	5,081.84
----------------------	-----------------

Edgewood Municipal Court

User: KSMITH

Epayment Payments Received
 From 09/01/2016 12:00 AM to 09/30/2016 11:59 PM
 By Payment Date And Time

Case No.	Defendant	Transaction No.	Payment Type	Charge Payment	Payment Date and Time	Receipt No.
CitePayUSA Payments						
201600522-TR-SP	Hamilton, Matthew	940053475	CitePayUSA	179.00	09/03/2016 12:49 PM	6287
201402691-TR-DI	Gallegos, Aaron	941483928	CitePayUSA	50.00	09/06/2016 1:47 PM	6293
201600518-TR-SP	Allen, Austin	941588616	CitePayUSA	59.00	09/06/2016 4:22 PM	6294
201600517-TR-SP	Taylor, Kathryn	941856082	CitePayUSA	44.00	09/07/2016 8:45 AM	6295
201600538-TR-SP	Smith, Angela	942971620	CitePayUSA	59.00	09/09/2016 9:12 AM	6297
201500136-CO-PC	Myers, Asa	944385038	CitePayUSA	39.00	09/12/2016 9:25 AM	6302
201600566-TR-SB	Jurish, Austin	945060173	CitePayUSA	54.00	09/13/2016 1:27 PM	6311
201600537-TR-SB	Rodriguez, Richard	945528805	CitePayUSA	54.00	09/14/2016 12:47 PM	6315
201600558-TR-SP	Michaels, Tim	948010266	CitePayUSA	59.00	09/19/2016 10:09 AM	6320
201600565-TR-SP	Jack, Austin	948214327	CitePayUSA	89.00	09/19/2016 3:38 PM	6322
201600498-TR-SP	George, Isaiah	949084530	CitePayUSA	44.00	09/21/2016 11:07 AM	6326
201600626-TR-SP	Nuse, Amanda	949155762	CitePayUSA	59.00	09/21/2016 1:07 PM	6327
201600562-TR-SP	Belcher, Curtis	949624351	CitePayUSA	89.00	09/22/2016 12:11 PM	6332
201600583-TR-SP	Campo, Jana	950223394	CitePayUSA	59.00	09/23/2016 1:38 PM	6338
No. of Payments: 14			Subtotal:	937.00		
Total no. of Payments: 14			Total:	937.00		

Monthly Activity Report
 September 2016
 Citations and Non-Citations By Issued Date
 Financial Type: Fines and Fees
 Cases With and Without Disposition

Citations	Last Month	This Month	Change	Last YTD	This YTD	Change
ANIMAL CONTROL	1	0	-1	18	11	-7
CRIMINAL 2006-10	6	0	-6	27	20	-7
DWI	0	0	0	3	1	-2
Miscellaneous	0	0	0	17	3	-14
TRAFFIC	116	59	-57	764	768	4
Totals:	123	59	-64	829	803	-26
Non-Citations						
CRIMINAL 2006-10	5	1	-4	4	10	6
LITTER_ANTI-BLIGHT	0	0	0	1	0	-1
Miscellaneous	0	0	0	0	1	1
TRAFFIC	0	2	2	0	2	2
Totals:	5	3	-2	5	13	8
Fines and Fees						
Correction Fee	992.00	1,228.00	236.00	8,091.00	8,886.00	795.00
Court Automation Fee	293.00	366.00	73.00	2,432.00	2,642.00	210.00
DWI Lab	0.00	0.00	0.00	0.00	170.00	170.00
DWI Prevention	0.00	71.20	71.20	0.00	221.20	221.20
Fine	2,571.84	3,230.64	658.80	24,881.27	22,040.03	(2,841.24)
Judicial Education Fee	144.00	186.00	42.00	1,214.00	1,319.00	105.00
Totals:	\$4,000.84	\$5,081.84	\$1,081.00	\$36,618.27	\$35,278.23	\$(1,340.04)

9-23-16

Inspection of Medical Center Road

An inspection of Medical Center Rd. revealed that there is approximately ½" of base course on the road with numerous bare spots . It is 22' wide and approximately 532' in length with bar ditches on each side. The road department has maintained the road for the last fourteen years because we were verbally told to. We just recently discovered that it was not on our road maintenance list and don't want to continue with maintenance until the town council votes to take over the road for maintenance. Attached are photos of Medical Center Road.

Respectfully

Norton Henninger
Road Supervisor
Town of Edgewood





RESOLUTION NO. 2002-07

Be advised that the Governing Body of the Town of Edgewood hereby names the following roadway & utility easement on file for Section 16, T.10N., R.7E., NMPM, Town of Edgewood, as Medical Center Road.

The purpose of naming this roadway & utility easement is to be able to obtain addressing for the Medical Clinic or future facilities.

Done this 21st day of August, 2002, in Edgewood, New Mexico.



Howard Calkins, Mayor

ATTEST:



Karen Alarid, Clerk/Treasurer



Add to Agenda

**EDGEWOOD TOWN COUNCIL
REGULAR MEETING
August 21, 2002**

CALL TO ORDER	Mayor Mayor Calkins Calkins called the meeting to order at 6:35 P.M. Councilors: Hoffman, Ring, Worthington and Stearley were in attendance. Also in attendance were Town Attorney, David Henderson, Karen Alarid, Town Clerk and Judge Carole Apple.
PUBLIC COMMENT	Three people signed up to speak. One commented on mobile homes in the area. Another suggested to Council not to accept the newly proposed changes to Section 16. The third person agreed not to accept changes to Section 16 and also supports the JPA with State Police.
APPROVE AGENDA	Councilor Stearley asked to move item 8 to be placed before item 7. Councilor Stearley made a motion to approve agenda with the change. Councilor Ring seconded the motion. All voted aye; motion carried.
APPROVE CONSENT AGENDA	Councilor Stearley made motion to approve consent agenda consisting of (A.) Approve Council minutes of August 7 th , (B.) Acknowledge receipt of Planning & Zoning minutes of August 5 th . Councilor Worthington seconded the motion. All voted aye; motion carried.
WATER SUPPLY COMMITTEE REPORT	<p>Councilor Stearley gave a report on the meeting he held on Tuesday, August 20th with the Water Supply committee. Karen Mahalick, Marsha DeLeon, Jerry Miller and Councilor Stearley were in attendance. John Weckerle was unable to attend. They will be using sections from Ordinances from Santa Fe, Torrance, Bernalillo and Sandoval counties for the draft ordinance. Once the committee has a draft, they will take it to P & Z and invite different entities for input. When they are satisfied with the draft, it will go to Council and then Council can schedule a public hearing .</p> <p>Councilor Ring made a motion to accept Councilor Stearley's report. Councilor Worthington seconded the motion. All voted aye; motion carried.</p>

PUBLIC HEARING
Proposed ordinance-
establishing a 6 month
moratorium

The public hearing on the proposed ordinance establishing a six month moratorium began at 6:50. There were 31 speakers. Three of speakers were for imposing a moratorium, 28 spoke against a moratorium. The first speaker was representing Campbell Corporation and wanted to know from Council the reason for the moratorium. Each Councilman gave his reasons why they were for or against imposing a moratorium. Councilor Ring expressed his opposition right from the start. Other Councilman gave reasons in support such as: limit density of housing, proof of water, concern about drainage, quality growth, want consistency in interpretation of ordinances, clarity of ordinances. After all speakers were done, Council had more discussion. Councilor Stearley said maybe a retreat is necessary being it is such a serious matter. Councilor Worthington thanked everyone for their attendance and input, but said he could still support a moratorium. Councilor Hoffman wanted more time in order to make a smart decision. Councilor Ring said he is still against a moratorium and will vote that way.

Councilor Ring made a motion to *oppose* an ordinance establishing a six month moratorium. Councilor Stearley seconded the motion. Councilor Ring, Councilor Stearley and Councilor Hoffman voted aye; Councilor Worthington voted nay. Motion carried.

RECESS

At this time Mayor Calkins called for a five minute break before proceeding with the remainder of the agenda.

P & Z REPORT
Minor Subdivision
Land of Sillings

This item had previously been tabled by Planning & Zoning, but Mr. Sillings had resubmitted the application with the required 1 acre lots. Karen explained that Mr. Sillings has gone through the approval process through Santa Fe County as well as through our requirements because he is in the extra-territorial area. P & Z recommends approval because Mr. Sillings has met all requirements. The postings did not bring forth any objections. Councilor Stearley made motion to accept P & Z recommendation to approve the minor subdivision for Land of Sillings at 138 Dinkle Road west,

Tract 2. Councilor Hoffman seconded the motion. All voted aye; motion carried.

RESOLUTION TO
NAME ROAD
EASEMENT ON
SECTION 16

Santa Fe county needed to have some kind of documentation in order to get a physical address on the property that will house the Medical building. The developer had come up with *Town Center Parkway* as a name but Councilor Stearley & Councilor Hoffman said they could not support that name because of all the unresolved issues with Section 16 at this time. Councilor Stearley made a motion to name the utility road easement to the clinic site *Medical Center Road* by resolution. Councilor Hoffman seconded the motion. All voted aye; motion carried.

MORIARTY HIGH
SCHOOL CROSS
COUNTRY RUN

Coach Raul Alvarez spoke to Council asking for permission to hold a state championship cross country run on State Land on September 6th. He had cleared it through the SLO and through Parks & Rec beforehand. The school's attorney will provide a document to relieve the Town of Edgewood, Master Developer & the State of all liability. Councilor Worthington made a motion to allow the one day event hosted by Moriarty High Schools. If the Town & State are also included in the wording and if the Town, Master Developer and State are satisfied with the document provided by the Moriarty School's attorney. Councilor Ring seconded the motion. All voted aye; motion carried.

COMMITTEE
REPORTS
A. WASTEWATER

Councilor Worthington started out by saying he had heard lots of untrue rumors at tonight's meeting and also at an EVEDA meeting he attended the past week. He wanted to clarify that the plan submitted a year or so ago would not meet funding requirements by the NM Environment department. The Councilor stated he is looking for a system which will be less expensive for the Town. Councilor Ring made a motion to use the present wastewater system design as one option to present to the environment department along with two other options. Councilor Ring further requested an opinion from the Town's attorney whether or not Dennis Engineering could be allowed to perform the design work as per their contract with the Town or if it was required that the Town go out for RFP. Councilor Worthington seconded the motion. Councilor Ring voted aye; Councilor Hoffman, Councilor Stearley and Councilor Worthington voted nay. Motion failed.
Councilor Worthington made motion to disapprove the

sewer system as designed as the only option for consideration for a wastewater system. Councilor Hoffman seconded the motion. All voted aye; motion carried.

Councilor Worthington made motion to authorize staff to go out for RFP's for the wastewater system engineering services if required or desired by council. Councilor Stearley seconded the motion. All voted aye; motion carried.

B. Health Clinic

Councilor Ring reported that the bids for the medical clinic should be in by September 6. The council will review bids and we will not be locked into any. Council can accept all or part of any package to include parking lot, moving, fixing stucco, etc. No action taken.

C. Community-Recreation Center

Councilor Stearley made a motion that this item be tabled because he and Councilor Worthington had not reviewed the documentation. Karen will provide copies to them for a later meeting and add this item to the agenda for the next meeting. Councilor Hoffman seconded the motion. All voted aye; motion carried.

**ANIMAL
CONTROL**

Councilor Stearley reported on a meeting he attended at Wildlife West on Friday, August 16. He is meeting with the committee again on Tuesday, August 27 and will have more to report later. No action was taken.

**VOTING MEMBER-
ANNUAL
MUNICIPAL
LEAGUE
CONFERENCE**

Councilor Worthington made motion to appoint Mayor Calkins as voting delegate and Councilor Ring Ring as alternate for the Annual Municipal League conference in Deming beginning August 27th. Councilor Stearley seconded the motion. All voted aye; motion carried.

**JPA/NEW MEXICO
STATE POLICE**

This is a proposed Joint Powers of Agreement between the Town of Edgewood and the New Mexico State Police. If approved by Council, the agreement would then go to the State Police to review. There could be slight changes made. If so, it would come back to Council. Captain Gabe Romero would be in charge of the project. It would be a 3 year program. The committee involved would be helping Edgewood get their own police department going. Councilor Stearley made motion to adopt the Joint Powers Agreement between the Town of Edgewood and the New Mexico State Police for services. Councilor Ring seconded the motion. All voted aye; motion carried.

CLOSED SESSION

AT 10:07, Councilor Hoffman made motion to go into closed session pursuant to 10-15-1(H)(1) Limited personnel issues, 10-15-1(H)(7) Attorney-client privilege and 10-15-1(H)(8) Acquisition of real property. Discuss threatened & pending litigation, personnel issues and discuss purchase of real property. Councilor Stearley seconded the motion. All voted aye; motion carried.

OPEN SESSION

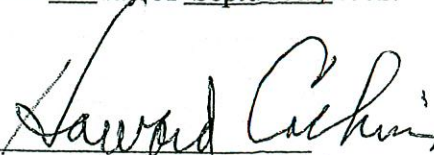
Councilor Hoffman made motion to go into open session. Councilor Ring seconded the motion. All voted aye; motion carried.

RECORD ACTION

ADJOURN

Meeting adjourned at 11:05 p.m.

Approved, adopted and passed this 4th day of September, 2002.



Mayor, Mayor Calkins Calkins

ATTEST:



Clerk, Karen Alarid

**TOWN OF EDGEWOOD
RESOLUTION NO. 2016-18
ADOPTING A RESOLUTION RESCINDING RESOLUTION 2009-11 WHICH
MANDATES THE ATTENDANCE OF THE TOWN OF EDGEWOOD'S ATTORNEY
AT REGULAR COUNCIL MEETINGS AND SPECIAL COUNCIL MEETINGS**

WHEREAS, the Governing Body in and for the Town of Edgewood recognizes that mandating a town attorney be present at one council meeting a month and all special council meetings may be unnecessary and costly; and

WHEREAS, in times of scarce resources, it is necessary to minimize expenses; and

WHEREAS, the Governing Body can request the Town Attorney's presence, without the force of a resolution, when necessary and needed, at any regular council or special council meeting in advance of such a meeting, should the nature of the meeting require legal advice;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body in and for the Town of Edgewood, New Mexico that we hereby authorize Resolution No. 2016-18 which rescinds Resolution 2009-11

PASSED, APPROVED and ADOPTED by the governing body in and for the Town of Edgewood at its meeting of October 5, 2016.

John Bassett, Mayor

ATTEST:

Juan Torres, Clerk-Treasurer